



City Manager's Office
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Shawnee Civic Leadership Academy Frequently Asked Questions

About the Civic Leadership Academy

What is the Shawnee Civic Leadership Academy?

The Civic Leadership Academy is a three-day program designed to provide citizens with insight on how the City of Shawnee operates, the challenges our community faces, and our recent successes.

Who can participate in the Civic Leadership Academy?

The Academy is open to all residents who are interested in learning more about municipal operations and getting involved in their community.

What topics will be covered in the Academy?

During the Shawnee Civic Leadership Academy, the following topics will be discussed:

- Municipal Governance –
City Manager's Office
- Balancing a Budget –
Finance Department
- Loving Where You Live –
*Tourism, Expo, Airport, Parks & Recreation,
and Code Enforcement*
- Developing Shawnee –
*Community Development, Building Permits,
and Inspections*
- Responding to Growth –
*Engineering, Public Works, Geographic
Information Systems, IT, and Human
Resources*
- Keeping the Public Safe –
*Emergency Management, Fire, Police,
911 Dispatch, Animal Control, and
Municipal Court*
- Get Involved & What's Next –
City Clerk's Office, Civic Involvement

Who will lead the sessions?

Sessions will be led by the City's respective department directors and division managers, providing participants with direct access to key staff.

City Operations

How does the City of Shawnee operate?

The City operates under a council-manager form of government, where the City Commission sets policies and the City Manager oversees day-to-day operations. During the Academy, you will gain insight into –

- Roles and responsibilities of the City Commission and the City Manager
- Organizational set-up of City departments and divisions

- City's strategic goals and top priorities
- Open records, open meetings, committee work, and public engagement

What challenges does the City face in its operations?

The City faces challenges such as balancing the budget, managing growth, and ensuring public safety while maintaining a high quality of life for residents. During the Academy, you will gain insight into –

- Revenue streams, fund administration, budget development, and financial reporting
- Engineering, permitting, and inspections
- Residential and commercial development process
- Overview of emergency response, fire suppression, law enforcement, and current statistics

What recent successes has the City achieved?

Recent successes include significant improvements to public infrastructure, policy and procedural updates, and increased community participation. During the Academy, you will gain insight into –

- Capital investment planning and current project implementation
- Maintenance, operation, and management of the City's assets and infrastructure
- Long-range and short-range community planning efforts
- Opportunities to get involved and participate in City governance

Participating in the Academy

How can I participate in the Civic Leadership Academy?

To participate, simply register for the Academy through the City's [website](#), use the provided QR Code, or contact the City of Shawnee at 405-878-1601.



What can I expect from participating in the Academy?

Participants can expect to gain a deeper understanding of how their city operates, learn about key issues facing the community, and connect with City staff and other engaged citizens.

Will there be opportunities to ask questions and provide feedback?

Yes, each session will include a Q&A portion where participants can ask questions and provide feedback to City staff.

Will I be recognized for my participation?

Yes, citizens who participate in all three sessions will receive a certificate of recognition and appreciation.

Who can I contact for further questions?

For any additional questions, please contact the City of Shawnee at 405-878-1601.

THANK YOU FOR YOUR INTEREST!